

# OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 20/3/18	<b>Ref No:</b> CS 549	
<b>Type of Operational Decision:</b>		
<b>Executive Decision</b>	<input type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b>		
<b>Title/Subject matter: UASC Supported Lodgings Service - Social Work Post</b>		
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>		
(i) within an Approved Budget		
(ii) not in conflict with Council Policy		
(iii) not raising new issues of Policy		
<b>Equality Analysis</b> [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].		
	<b>Signed: (By EA Officer)</b>	<b>Date:</b>
<b>Details of Operational Decision Taken [with reasons]:</b>  Bury has received £89,327.00 from the Home Office and Department for Communities and Local Government, to recruit for a fixed term (2 years), full time social work post, to support UASC and Controlling Migration. The money has been allocated following a successful bid to the Controlling Migration fund.  This post will be positioned within the Through Care Team. The aim of the post is to assist unaccompanied asylum seeking (UASC) children and young people to integrate into Bury communities and to recruit Supported Lodgings Providers for UASC.  An increase in Supported Lodgings providers is an essential part of our service development plan. This is seen as the preferred accommodation option for many of our care leavers, one which will better support our UASC care leavers to integrate within Bury community and support them through the immigration application / decision process.		

**The role will focus on:**

Managing the smooth transition of new refugees from government-supported accommodation into mainstream society during their 28-day 'move on' period and help facilitate the return of failed asylum seekers.

To work with the Home Office to manage a caseload of asylum seekers supported under s.95 of the Asylum and Immigration Act 1999 and have had their asylum claim determined.

To providing advice, information and guidance to those granted asylum or other leave to remain in the UK on how to access mainstream service.

For those asylum seekers awaiting a decision by: preparing for the consequences of a negative decision by supporting a managed return to their country of origin, and flagging the support available if a positive decision is made on their asylum claim.

To support the successful integration of adults and families granted asylum by minimising rates of homelessness, rough sleeping, poor health, economic hardship and social isolation and improving proficiency in English language.

<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Executive Director	<i>Karen Dorton</i>	26/03/18
<b>Members Consulted [see note 1 below]</b>		
Finance		
Cabinet Member/Chair	<i>Sharon Briggs</i>	26/03/18
Lead Member		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**